

Summer 2016:

# Bahá'í School Openings

Read a more detailed summary of any of these job opportunities by logging in at <http://american.bahai.us/service-opportunities>

## Green Acre Bahá'í School Summer Positions

### **Assistant Program Coordinator for Children, Jr Youth & Youth Programs:**

The Assistant Program Coordinator for Children, Junior Youth and Youth Programs (CJY&YP) is responsible for recruiting, preparing, orienting, and supporting teachers for children's, junior youth and youth classes during programs.

### **Assistant Program Coord. for Activities:**

The Assistant Program Coordinator for Activities will assist the Program Coordinator in the implementation of programs held at the school, especially afternoon and evening activities.

### **Food Service Assistant:**

The Food Service Assistant assists with all aspects of operation of kitchen & dining rooms.

### **Kitchen Helper:**

Assists with all aspects of operation of kitchen and dining rooms including prepping ingredients for the Cook, receiving and unloading supply trucks, washing dishes, cleanup of kitchen/dining room and serving as host to guests to ensure that requests and personal needs receive timely, courteous and dignified responses.

## Bosch Bahá'í School Summer Positions

### **Hospitality Assistant:**

Assists with all aspects of hospitality to guests, primarily in the area of housekeeping.

### **Kitchen Helper:**

Assists with all aspects of operation of kitchen and dining rooms including prepping ingredients for the Cook, receiving and unloading supply trucks, washing dishes, cleanup of kitchen/dining room and serving as host to guests to ensure that requests and personal needs receive timely, courteous and dignified responses.

### **Food Service Assistant:**

The Food Service Assistant assists with all aspects of operation of kitchen & dining rooms.

### **General Assistant:**

The General Assistant will assist in various departments as needed, to assure that the duties of the School in attending to the needs of the Program, Bookstore, Office and Registration are met in the summer.

## Louhelen Bahá'í School Summer Positions

### **Hospitality Assistant:**

Assists with all aspects of hospitality to guests, primarily in the area of housekeeping.

### **Kitchen Helper:**

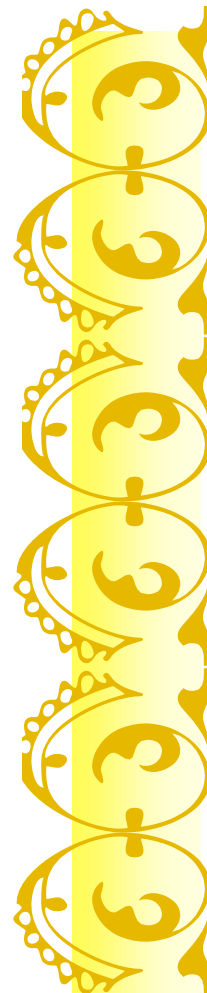
Assists with all aspects of operation of kitchen and dining rooms including prepping ingredients for the Cook, receiving and unloading supply trucks, washing dishes, cleanup of kitchen/dining room and serving as host to guests to ensure that requests and personal needs receive timely, courteous and dignified responses.

### **Assistant Program Coordinator for Children, Jr Youth & Youth Programs:**

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### **Assistant Program Coord. for Activities:**

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**TO APPLY FOR A SUMMER POSITION**  
All applicants please send a cover letter, your resume, and a summary of Bahá'í activities for past 3 yrs to [jobs@usbnc.org](mailto:jobs@usbnc.org)